Prioritize Your Health—On Us!

Gym Reimbursement

At Jones, we value the health, wellness, and long-term sustainability of our employees. That's why we're proud to offer a gym reimbursement of **up to \$80 per month** to support your fitness journey.

To claim your reimbursement, simply email a copy of your monthly gym receipt and signed reimbursement form to Darnell (Darnell.Townsend@Jones.com) as proof of membership. It's that easy!

Preferred Vendors

Explore these preferred fitness vendors to take advantage of exclusive Jones rates!



VERSUS STRENGTH AND CONDITIONING

MEMBERSHIP | 8 classes/month - \$80 a month **SIGN UP** | Contact Versus (*info@versusstrengthandconditioning.com*) and let them know you work for Jones and would like to sign up for the Jones \$80 membership.



MEMBERSHIP | Discounted Jones Rates are listed below.

- 4 classes/month- \$80 a month
- 8 classes/month- \$159 a month
- 12 classes/month- \$199 a month
- Unlimited Monthly- \$239 a month

SIGN UP | Create a <u>Method Pilates account</u>. After creating your account, email Method Pilates at (*hello@methodpilatesms.com*) and indicate which Jones monthly membership rate you would like to sign up for.



MEMBERSHIP | Exclusive Jones Rates are listed below.

Classic Membership - \$15/month

- Unlimited access to home club
- No commitment
- Waived startup fee
- \$49 annual fee

Black Card Membership - \$25/month

- Unlimited access to home club
- No commitment
- Waived startup and annual fee
- Includes PF App workouts
- Includes free fitness training
- Bring a guest for free
- Includes use of massage chairs, hydromassage bed, tanning beds

SIGN UP | Join <u>Online</u> and use code "EMPLOYEE10" for the Classic Membership and "EMPLOYEEBCM" for the Black Card Membership. Contact Wendy Cox (*wcox@unitedfp.com*) if you have any questions.



REIMBURSEMENT FORM

To receive your monthly gym reimbursement, submit a signed reimbursement form along with your gym membership receipt to Payroll. Employees are eligible for one reimbursement per month, and all forms must be submitted by the last calendar day of the month.

MONTH	REIMBURSEMENT AMOUNT
GYM NAME	
MANAGERS SIGNATURE	

*A copy of your gym membership receipt must be included with this form. Employees are eligible for reimbursement of up to \$80 a month. Gym reimbursement will not exceed \$80 a month.



What documentation is required for reimbursement?

A completed and signed reimbursement form, along with a detailed receipt or proof of payment showing the date, amount, and name of the fitness provider.

When should I turn in my reimbursement form/receipt?

All forms should be turned in by the last calendar day of the month to receive reimbursement for that month.

Can I get reimbursed for gyms/fitness programs that are not a preferred vendor with Jones?

Yes, you're eligible for reimbursement even if you use a gym or fitness program outside of our preferred vendors. Reimbursement is capped at \$80 per month for all programs.

What types of fitness programs are eligible for reimbursement?

Eligible programs include traditional gyms, fitness studios, yoga or pilates memberships, CrossFit, Peloton, and other structured fitness programs with a monthly membership fee.

Are there any incentives or reimbursements available for family members who want to participate in the fitness program?

Unfortunately, not at this time—this incentive is currently limited to Jones Capital employees only.

Is this benefit tax-free?

Wellness incentives are taxable to an employee as wages, to be included on their W-2 and subject to federal tax withholdings, as well as Social Security (6.2%) and Medicare (1.45%) taxes.

What if my gym membership exceeds \$80 a month?

If your membership exceeds \$80 per month, you'll be reimbursed \$80, and the remaining balance will be your responsibility.

Can I be reimbursed for two gym memberships if the total is under \$80?

Unfortunately, no, not at this time. Employees are eligible for one gym reimbursement per month, up to \$80. Limiting to one reimbursement helps prevent overloading our Payroll department with too many requests to process.

Can I submit multiple months of reimbursement forms at once?

Reimbursement forms and receipts must be submitted monthly. We are unable to process multiple months at once, so please submit by the last calendar day of each month to stay eligible.

If my gym membership costs less than \$80, will I receive the remaining amount as extra reimbursement?

No. You will only be reimbursed for the actual cost of your membership, up to a maximum of \$80. Any unused portion of the \$80 does not carry over or get paid out.

When will I receive my reimbursement?

Reimbursements are typically processed with the next payroll cycle after submission.